

IMT CDL Annual Alumni Awards (2025) Guidelines for Nominations and Assessment

IMT CDL acknowledges the contribution of its alumni by conferring them excellence awards. The awards are conferred in three categories namely, Corporate Excellence awards, Entrepreneurial awards and Social/ Public Service awards.

Alumni Award Categories

- 1) Corporate Excellence Awards in
 - a) Marketing and Customer Service
 - b) Operations and Supply Chain
 - c) Finance
 - d) Human Resource
 - e) Technology
- 2) Business Leadership Award
- 3) Entrepreneurship Award
- 4) Social/ Public Service Award

Special recognition for Distinguished Alumni

The eligibility criteria, the judging process, and the key timelines are explained below. Please ensure that you are familiar with the awards processes.

Nomination Criteria

1. General:

- The Nominee must be an IMT-CDL Alumnus with a minimum 15 years of work experience.
- Past recipients of Alumni Award are not allowed to nominate themselves for next 5 years

2. Corporate Excellence Award:

- The Alumni should be currently working in the relevant functional area.
- The nominee should be holding a senior management position in the organization.
- The nominee should have a notable achievement recognized by his/her organization.

3. Business Leadership Award:

- The Alumni should be currently working in the Senior Leadership position.
- The nominee should have a notable achievement recognized by his/her organization.

4. Entrepreneurial Award:

- The alumni should have a controlling stake in the organization.

- The organization should be at least 5 years old.
- The annual turnover of the venture should be 1 crore or more.

5. Social / Public Service Award:

- The alumni should hold a position in executive committee in the Society/NGO etc.
- The entity should be at least 5 years old.
- The contribution towards society should be significant and quantifiable.
- Any significant contribution to society on individual basis will also be accepted as a valid entry, if supported by documents.

6. Special Recognition for Distinguished Alumni

Evaluation Criteria

1. Corporate Excellence Award: The evaluation criteria are mentioned for your reference

NOC from the Organization of the Nominee if such policy exists in the organization for participation in the award category is must.

Criteria For Evaluation

| Sr. No. | Parameter | Weightage (%) |
|----------------|--|----------------------|
| i. | Achievements <ul style="list-style-type: none"> • Supporting data - facts and figures of the achievements | 50 |
| ii | Facilitative Leadership <ul style="list-style-type: none"> • Explain with examples how Leadership behaviour was demonstrated in times of adversity and how complex situation were managed. • Describe your approach to leadership development at the organisation | 25 |
| lii | Presentation <ul style="list-style-type: none"> • Supporting facts, communication, response to the query | 25 |

2. Business Leadership Award: The evaluation criteria are mentioned for your reference

Criteria For Evaluation

| Sr. No. | Parameter | | Weightage (%) |
|---------|--------------------------------|---|---------------|
| i. | Achievements | <ul style="list-style-type: none"> • Supporting data - facts and figures of the achievements | 50 |
| ii | Facilitative Leadership | <ul style="list-style-type: none"> • Explain with examples how Leadership behaviour was demonstrated in times of adversity and how complex situation were managed. • Describe your approach to leadership development at the organisation | 25 |
| iii | Presentation | <ul style="list-style-type: none"> • Supporting facts, communication, response to the query | 25 |

3. Entrepreneurial Award: The evaluation criteria is mentioned for your reference

Criteria For Evaluation

| Sr. No. | Parameter | | Weightage (%) |
|---------|----------------------------------|--|---------------|
| i. | Achievements | <ul style="list-style-type: none"> • Supporting data - facts and figures of the achievements | 50 |
| ii | Innovation and Leadership | <ul style="list-style-type: none"> • How innovative ideas were introduced and growth journey. • How best practices were adapted. | 25 |

| | | | |
|-----|----------------------------------|--|-----------|
| iii | Presentation by candidate | <ul style="list-style-type: none"> Supporting facts, communication, response to the query | 25 |
|-----|----------------------------------|--|-----------|

4. Social / Public Service Award: The evaluation criteria is mentioned for your reference
Criteria For Evaluation

| Sr. No. | Parameter | Weightage (%) | |
|----------------|------------------------------------|--|-----------|
| i. | Achievements | <ul style="list-style-type: none"> Supporting data - facts and figures of the achievements | 50 |
| ii | Impact in the area of _____ | <ul style="list-style-type: none"> Sustainability Environment Education Health & Nutrition Poverty Eradication Financial Empowerment Child Welfare Any Other | 25 |
| iii | Presentation by candidate | <ul style="list-style-type: none"> Supporting facts, communication, response to the query | 25 |

5. Director's Award for Distinguished Alumni: The evaluation criteria is mentioned for your reference

Criteria For Evaluation

| Sr. No. | Parameter | Weightage (%) | |
|----------------|--|---|-----------|
| i. | Contributions to institutional activities | <ul style="list-style-type: none"> Supporting data - facts and figures of the contribution | 50 |

| | | | |
|----|----------------------------------|---|-----------|
| ii | Support to the Alma Mater | <ul style="list-style-type: none"> • Details of the consistent support extended to IMT CDL | 50 |
|----|----------------------------------|---|-----------|

Evaluation Process: The evaluation process will undergo three stages

Stage 1: Nomination Stage

Stage 2: Screening Stage

Stage 3: Jury Stage

A) Evaluation of the document submitted

B) Presentation given in front of the Jury.

Award Committee

The award committee will be constituted by IMT CDL to evaluate all the nominations with supporting documents to assess the nominations and selection of awardees.

Following the assessment of all entries, judges will identify shortlisted entries from each category and shortlisted candidates will be notified.

- Shortlisted candidates will be given the chance to present their case to the jury.
- The judges' decision shall be final and binding.

General Guidelines:

- The award entry registration form will be available from 24th January 2025 on the IMT CDL Website.
- The nominations must be filed through the link available on the website and alumni portal. Hard copy/email entries will not be accepted.
- Anonymous or incomplete nominations are not acceptable.
- The nominee is not allowed to make changes once the form is submitted.
- The Nominee should prepare and upload a 'statement of award' in 300-500 words with clear examples of how the nominee meets the selection criteria and justifies the nomination. (Refer to the evaluation criterion to prepare a statement of award).
- The alumni are expected to be physically present for the award. In case of exceptions/unavoidable circumstances, the awardee can nominate a representative from the family to receive the award.
- All application profiles and information submitted will remain the property of the IMT CDL.
- Nominees must give their consent for using their profiles along with their organisation name for publicity purposes.

- The award categories entry will open from the fourth week of January 2025 and closed by the third week of February 2025. No entries will be entertained after the closing date. The winner will be announced at the annual Alumni Meet.
- Each applicant's submission will be limited to a single nomination category.

Key dates:

| | |
|--|---|
| 1. Entries Opening Date | : 24th Jan 2025, Friday |
| 2. Entries Closing Date | : 16th Feb 2025, Sunday |
| 3. Screening and Shortlisting of Entries | : 17th Feb 2025 to 20th Feb 2025, Monday - Thursday |
| 4. Date of Presentation | : 22nd Feb to 26 th Feb 2025, Saturday-Wednesday |
| 5. Notification to Finalist | : 01st March 2025, Wednesday |
| 6. Alumni Meet & Award Ceremony 2025 | : 08th March 2025, Saturday |
| 7. Award Committee Composition 2025 | : All area chairs & Any Two Alumni Association EC Members |

With Best Compliments

Alumni Relations Team – IMT CDL